

# Privacy Statement

## PRIVACY POLICY OF LAPPLI-TALOT OY'S CUSTOMER REGISTER

### 1. Registrar

Name: Lappli-Talot Oy?  
?Address: Talotehtaantie 14 95440 TORNIO  
Telephone number: 020 770 7660  
Email address: myynti@lappli.fi

### 2. Contact person for matters related to the register

Name: Seppo Kristo??  
Telephone number: 0400 472 527  
Email address: seppo.kristo@lappli.fi

### 3. Name of the register

Lappli-Talot Oy's customer register

### 4. Purpose and basis for processing personal data

Personal data is processed according to law for fulfilling customer contracts, commissions and orders and for customer communication needs.

The basis of the processing is the customer relationship existing at any time based on contracts, orders or commissions.

### 5. Processed personal data and their storing times

- Customer's name and contact information
- For a business customer the name and contact information for a contact person
- Instructions regarding invoicing

The customer data is stored on a permanent basis. The contact person can be changed or removed.

### 6. Regular sources of data

Public registers, the persons to be registered themselves.

### 7. Regular transfer of data to third parties

No regular transfer of data to third parties.

### 8. Transfer of data outside of the EU or EEA

The data is transferred outside the EU/EEA area for implementing financial management and the registrar has in force proper provisions regarding the transfer of personal data required by the data protection regulation, the purpose of which provisions is to ensure the implementation of privacy policy.

### 9. Principles according to which the register has been secured

- The manual material is stored in locked rooms and in separately locked storing cabinets and drawers, to which only those persons have access, whose work tasks require processing the material. The rooms have passage control. The data is processed as confidential and statutory obligations of confidentiality are upheld.
- The electronic material is stored centrally in servers protected by a firewall [encrypted]. Access to the data and personal information is protected with a user name and password, and access can be limited according to processing need. The data is processed as confidential and statutory obligations of confidentiality are upheld.
- At least the same level of security principles is required from the personal data processors, and additionally, the implementation of instructions and security requirements given separately with a processing contract.

### 10. Right of inspection

Everyone has a right to receive information about what data is stored about him in a register. In order to give the data, it is required that a request is presented in writing, and if necessary, sufficient information is presented to ensure the identity of the person making the request. The request must be presented to the contact person of the registrar mentioned in point 2 above. The inspection request is free once per calendar year and otherwise a reasonable compensation can be charged for the request (50 €+vat).

### 11. Right to demand correction of data

The registered has a right to demand that incorrect data about him is corrected. The registrar can also on his own

initiative correct data which he discovers is incorrect. The correction request must be made in writing, and if necessary, sufficient information is presented to ensure the identity of the person making the demand. The correction request must be presented to the contact person of the registrar mentioned in point 2 above.

## **12. Right to demand removal of data**

The registered has a right to demand that data about him is removed. The removal can be limited by statutory or technical reasons to retain the data. The request must be made in writing, and if necessary, sufficient information is presented to ensure the identity of the person making the demand. The request must be presented to the contact person of the registrar mentioned in point 2 above.

This site uses cookies. ??Cookies are small text files that the internet browser stores on the user's device. Lapli-Talot uses cookies to track and generate statistics on website traffic as well as to personalise advertising. Users' personal data will not be connected with visitor data. You can block cookies in your browser settings.

Google Analytics, a web analytics service by Google Inc (hereinafter "Google"), is used to track and generate statistics on website traffic. Google Analytics stores cookies on the user's device in order to analyse how the website is used. The data collected on the cookie is sent to Google and stored on Google's servers. The servers may be located outside the EU or the EEA. Google uses the data to analyse website traffic, compile website traffic reports for the owner of the website and enable the targeting of online advertisements to the website's users. Google may disclose the data to third parties if there is a legal obligation to do so, or if the third party processes data on behalf of Google.?

**Further information about Google's use of cookies:** <https://policies.google.com/technologies/cookies>

**Read more about Google's Privacy Policy:** <https://policies.google.com/privacy>

?We use the Facebook pixel on our website to better identify our target audience and to offer them a better user experience on Facebook. ?

**Read more about the Facebook pixel:** <https://www.facebook.com/business/help/742478679120153>